

CLAY COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

Minutes of October 26, 2023 Meeting

Clay County Appraisal District Board of Directors held a regular meeting on October 26, 2023, in the Clay County Appraisal District office building located at 101 E. Omega, Henrietta, Texas. Members present were: Oat Deweber, Matthew Shoemaker, Chase Broussard, Billy Carlton, and Richard Harding. Dee Ann Littlefield and Bobby Elledge were absent. Also present were Chief Appraiser, Lisa Murphy and Office Manager, Lisa McLachlan.

2023-099. Chase Broussard called the meeting to order at 6:00 PM.

2023-100. A quorum was established (5 of 7).

2023-101. Public Access: No one from the public was present to address the board.

2023-102. Chief Appraiser, Lisa Murphy gave her report: no opposition from taxing authorities to budget amendment approved at September meeting; new map service is very good; appraisals are well ahead of schedule; Targeted MAPs review has prompted several new policies which are presented as individual agenda items; and the new Homestead Audit Policy must have board approval before December 31.

2023-103. Billy Carlton made a motion, seconded by Oat Deweber, to approve the minutes from the September 21, 2023 meeting. Motion passed 5-0-0.

2023-104. Oat Deweber made a motion, seconded by Billy Carlton, to approve the financial reports for September 2023. Motion passed 5-0-0.

2023-105. Richard Harding made a motion, seconded by Matthew Shoemaker, to approve the Homestead Audit Policy. Motion passed 5-0-0.

2023-106. Oat Deweber made a motion, seconded by Billy Carlton, to approve the Public Relations Plan. Motion passed 5-0-0.

2023-107. Matthew Shoemaker made a motion, seconded by Richard Harding, to approve the Oversight and Quality Control Procedures. Motion passed 5-0-0.

2023-108. Billy Carlton made a motion, seconded by Oat Deweber, to approve the new Employee Training Policy. Motion passed 5-0-0.

2023-109. Next meeting was set for November 16, 2023 at 6 PM. It was noted that Billy Carlton expects to have a conflict on that date.

2023-110. At 6:30 PM, motion to adjourn was made by Oat Deweber, seconded by Billy Carlton, and passed 5-0-0.

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(signature and office) Clay County Appraisal District